Personal Checklist

- I have enrolled or updated my emergency contact information in Emory’s Emergency Notification Program by logging into PeopleSoft and navigating to the Emergency Alert Information Page.
- I have programmed the Emory Police Department number 404-727-6111 into my cell phone.
- I have download the Emory LiveSafe App onto my cell phone by going to http://links.livesafemobile.com/Emory
- I have entered an “In Case of Emergency” (ICE) number in my cell phone.
- I have an Emergency Communication Plan.

Keep in mind

Cellular phone reception may be limited during emergencies. Use text messaging or social media to contact friends and family.

- I know where to seek shelter in my building during severe weather or tornado.
- I know more than one way to exit my building if the primary pathway/door is blocked.
- I have received my flu shot this year.
- I know how to locate an Automated External Defibrillator (AED) on campus by visiting www.emergency.emory.edu/aed/locations/index.html
- I know my building’s Safety Captain and they know how to contact me in an emergency. (E.g. email, text message, phone numbers)
- I have reviewed the emergency procedures in...
  - Emory LifeSafe
  - Emory’s Emergency Information webpage at www.emergency.emory.edu/home/emergency/index.html
  - CEPAR Website

Important Numbers

CEPAR
404-712-1300

EMORY WEATHER INFORMATION LINE
404-727-1234

EMORY EMPLOYEE APPOINTMENT LINE
8-EVIP (404-778-3847)

FACULTY STAFF ASSISTANCE PROGRAM (FSAP)
404-727-WELL
Press “2” after-hours

EPD
404-727-6111
911 for Emergencies

EMORY WORKLIFE RESOURCE CENTER
404-727-8000

www.emergency.emory.edu
/EmoryCEPAR
@EMORY_CEPAR