

UTILITY EMERGENCIES

- Do not attempt to correct the problem on your own.
- In the event of a major utility failure or potential danger to building occupants, immediately notify Emory Police by dialing 911 from any campus phone or 404.727.6111.
- Call Campus Services during regular business hours (8:00 a.m.–5:00 p.m.) at 404.727.7463.

When notifying Emory Police and Campus Services, provide the following information:

- Your name
- Phone number where you can be reached
- Building name
- Nature of incident
- Floor(s) or area affected
- Room number

Water Leak

- Cease using all electrical equipment.
- If necessary, vacate the immediate area.

Natural Gas Leak

- Cease all operations.
- Do not switch on lights or any electrical equipment.
- Vacate the immediate area.

Power Failure

- Turn off equipment such as computers and monitors to avoid potential serious damage once the power is restored.
- If you are in a dark area, proceed cautiously to an area with emergency lighting.
- Provide assistance to others in your immediate area who may be unfamiliar with the building or workspace.

Other Major Utility Failure

Nonemergency reporting, repair requests, and information may be obtained through the Campus Services webpage at www.fm.emory.edu/.

Campus Services Customer Service: 404.727.7463